



ICYE EUROPEAN ASSOCIATION

Application form for the post of

Chair person

Of ICYE European Association

(Please use CAPITAL letters)

First name: **RAGNHILDUR**

Last name: **EINARSDÓTTIR**

Date and place of birth: **02/07/1982**

In: **REYKJAVÍK**

Gender: **FEMALE**

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ICELAND

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Nominating National Committee: **AUS- ICYE ICELAND**

Phone/Fax: **+354 5177008 / +354 5177009**

E-Mail: **aus@aus.is**

What is your function in your National Committee?

I AM THE SECRETARY OF THE BOARD OF AUS. I HAVE VARIOUS RESPONSABILITIES WITH THE BOARD THAT INCLUDE SUPPORTING THE OFFICE AND ORGANISING CAMPS, TRAININGS AND OTHER EVENTS. ALSO BEING PART OF THE BOARD I PARTICIPATE IN DISCUSSIONS AND TAKE DISISIONS ON THE MANY THINGS WE TAKE UP AT BOARD MEETINGS. MY SPECIFIC TASK AS A SECRETARY INCLUDES WRITING DOWN MINUTES OF BOARDMEETINGS AND HAVING OVERVIEW OVER THE LIST OF MEMBERS. I AM A TRAINER ON NATIONAL LEVEL.

How long have you been involved in your National Committee?

I HAVE BEEN INVOLVED WITH AUS FOR 3 YEARS, FIRST AS A MENTOR AND THEN SINCE FALL OF 2004 AS A MEMBER OF THE BOARD.

What is your knowledge about the function of ExCom member and in particular Chair person?

I HAVE LOOKED INTO THE AIM OF THE EA, THE DESCRIPTION OF THE EXCOM TASKS. I ALSO HAD A TALK WITH OSCAR ABOUT THE EA. WITHOUT ANSWERING THE QUESTION IN TOO MUCH DETAIL I BELIVE THE ROLE OF THE CHAIR INVOLVES A LOT OF COMMUNICATION WITH MEMEBERS, OFFICE, AND OTHER COLLABORATORS. I HAVE BEEN A DELEGATE OF AUS-ICYE ICELAND IN THE LAST EAGA, SO I ALSO HAVE EXPERIENCE IN THAT AND KNOW-HOW. AT THIS GA I HAVE GOT TO KNOW AND WORKED WITH MANY DELEGATES FROM THE NC'S.

Are you familiar with organizational management, program development team management, financial management and external / political representation?

MY KNOWLEDGE ABOUT THE ABOVE I HAVE GAINED MORE IN PRACTISE THAN FROM BOOKS. SOME OF THE THINGS MENTIONED I HAVE HAD TRAINING IN AT SEMINARS.

Have you already fulfilled such functions and have responsibilities in terms of overall co-ordination of an association? If so, could you describe it?

AS A BOARD MEMBER OF AUS-ICYE ICELAND I HAVE HAD FIRST HAND EXPERIENCE IN PLANNING AND DEALING WITH THE TASKS MENTIONED.

I HAVE ALSO BEEN INVOLVED IN FOUNDING A STUDENT ORGANISATION, WHERE ONE OF THE MAIN AIMS OF THE NEW ORGANISATION WAS CO-OPERATION BETWEEN OTHER STUDENT ORGANISATIONS. THAT WORK, AND BEING ACTIVE THE YEAR AFTER, GAVE ME AN INSIGHT IN ORGANISATIONAL DEVELOPMENT AND TEAM MANAGEMENT. I HAD A CO-ORDINATING ROLE, MEDIATING AND GATHERING INFORMATION TO STUDENTS, STUDENT ORGANISATIONS AND FACULTY. THROUGH MY WORK AS A STUDENT REPRESENTATIVE I ATTENDED AN INTRODUCTORY SEMINAR IN STRATEGIC PLANNING FOR SETTING SHORT- AND LONGTERM GOALS OF THE SCIENCE DEPARTMENT.

HAVING BEEN A CHAIR IN TWO DIFFERENT ORGANISATIONS, AND BEEN ACTIVE IN AUS, I BELIEVE THAT I WILL BE CAPABLE TU FULFILL THE DUTIES AND RESPONSABILITIES OF THE CHAIR PERSON OF EA.

What is your motivation while applying for the post of Chair person? What could be your contribution?

I AM APPLYING FOR THE POST OF CHAIR BECAUSE I BELIVE IN THE AIMS OF THE ICYE EA. MY BELIEF IS THAT WITH SHARING INFORMATION AND EXPERIENSE BETWEEN MEMBERS OF THE EA THEY WILL GAIN A LOT. AT THE LAST EAGA I GOT VERY INTERESTED IN THE AIMS AND TASKS OF THE EA AND HAVE THE DRIVE AND MOTIVATION TO WORK FOR THE ASSOCIATION. I WORK WELL IN A GROUP, AND I AM HARDWORKING AND RESPONSIBLE.

WITH MY EXPERIENSE WITH AUS, OTHER ORGANISATIONS AND MY INTEREST IN THE EA I BELIVE THAT THE EA COULD GAIN A LOT HAVING ME IN THE EXCOM.

The function of Chair person may request frequent travels. Will you be available for attending seminars / ExCom meetings (about 4- 5 times a year)?

YES I WILL, IN MY CURRENT POSITION I CAN ORGANISE MY TIME QUITE FREELY.

Other comments?

WITH THE APPLICATION I SEND A LETTER OF MOTIVATION AND CV.

Please enclose:

- * A nomination letter from your NC
- * A support letter from another NC
- * A personal motivation letter

Please return this form (via e-mail or fax) to:

**ICYE European Association * Klosterport 4A, 3rd floor * 8000 Aarhus C * Denmark
Phone: +45 86180715 * Fax: +45 86180761
Email: admin@icyeeurope.org**

Deadline: 22nd of August 2007 LATEST